



# AUTHORIZATION TO RELEASE MEDICAL RECORDS

This document must be signed by the patient or person authorized by law.

I authorize \_\_\_\_\_ to release a copy of medical records for

\_\_\_\_\_  
Name of Patient

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Other Identifying Information if applicable (other names)

**Release medical records to:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

**I request a copy of my medical records (please check one and provide information needed)**

I will pick-up my records from your office

Mail records to me at \_\_\_\_\_

Email my records to me at \_\_\_\_\_

Fax my records to me at \_\_\_\_\_

This information will be used on my behalf for the following reason(s): \_\_\_\_\_  
\_\_\_\_\_

**By initialing the spaces below, I authorize the release of the following records, if such exist:**

Complete medical record (all information). The recipient understands that the entire record may be large and agrees to pay all reasonable copy charges.

Transcribed records (includes surgical reports, history/physical exam, consultation reports, discharge summary reports)

Laboratory reports

Pathology Reports

Diagnostic imaging reports

Billing statements

Physician office/clinical records

Photographs

This authorization is limited to the following treatment  
\_\_\_\_\_

This authorization is limited to treatment for worker's compensation injuries of  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Patient or Person Authorized by Law